

# Ichiban Commercial Solutions Privacy Policy

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## Privacy Policy

Last updated:  
1 October 2021

Ichiban Commercial Solutions Pty Ltd ("us", "we", or "our") operates <https://ichibancommercialsolutions.com.au/> (the "Site"). This page informs you of our policies regarding the collection, use and disclosure of Personal Information we receive from users of the Site.

We use your Personal Information only for providing information to you, responding to queries, recordkeeping purposes and improving the Site. By using the Site, you agree to the collection and use of information in accordance with this policy.

### Information Collection And Use

While using our Site, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to your name and surname, your email address and/or your telephone number ("Personal Information").

We collect your personal information when you:

- provide us your personal information and contact details
- download, order or purchase our products and/or services
- enter your personal information on our website
- interact with us through social media
- register on our website/s
- contact us; we may also keep a record of that contact.

We will only collect additional personal information with your consent.

### Storage and security of your personal information

We will do everything reasonable and in our power to keep secure the personal information which we hold about you. Access to this information is restricted only to our employees/subcontractors who have specific authorisation. We also continually endeavour to improve security safeguards using the most stringent, industry-accepted online security and internal processes practical for a small business. That said, we will not be held responsible for events arising from unauthorised access to your personal information but will do everything in our power to prevent it as a responsible Australian small business.



## Log Data

Like many site operators, we collect information that your browser sends whenever you visit our Site ("Log Data").

This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, the pages of our Site that you visit, the time and date of your visit, the time spent on those pages and other statistics.

In addition, we may use third party services such as Google Analytics that collect, monitor and analyse this information.

## Communications

We may use your Personal Information to contact you with newsletters, marketing or promotional materials and other information that informs you of our latest updates and offers.

Our purpose in collecting your personal information is to provide you with:

- the ability for you and us to complete or progress your order or transaction with us;
- information that interests you;
- information about events; and
- special offers that are relevant to you.

We will not use or disclose any of your personal information without your consent, unless:

- required by law;
- we believe it necessary to fulfil the above purposes or otherwise to provide you with services or products which you have requested; or
- to protect the rights, property or personal safety of other users of the website, any member of the public or ourselves.

In seeking to give you the most worthwhile experience in using our website, your personal information may be used to send you advertisements/information about products and services that we think you are likely to be interested in.

## Types of Communications You May Receive

You may receive:

- updated information about our website;
- information about our products and services which may interest you, and
- other information about upcoming events – such as discount promotions / workshops which may interest you;
- Any communication enabled in the newsletter preferences area in your account.



If you are receiving promotional information about us and do not wish to receive this information any longer, you may remove your name from our list by unsubscribing or contacting us at [Celia@IchibanCommercialSolutions.com.au](mailto:Celia@IchibanCommercialSolutions.com.au) . Please allow up to 3 business days for this request to be processed.

## **Cookies**

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer's hard drive.

Like many sites, we may use "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Site.

## **Security**

The security of your Personal Information is important to us but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

## **Changes To This Privacy Policy**

This Privacy Policy is effective as of 1 October 2021 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Site after we post any modifications to the Privacy Policy on this website will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

## **Contact Us**

If you have any questions about this Privacy Policy, please contact us at: [celia@ichibancommercialsolutions.com.au](mailto:celia@ichibancommercialsolutions.com.au) .

